



PRE-APPLICATION MEETING FORM

Purpose & Process:

A Pre-Application Meeting provides you the opportunity to present a conceptual plan and letter of intent to the City of Statham Planning & Zoning Department. Pre-application meetings are intended to aid prospective applicants in understanding the required rules and regulations that apply to their project; to reveal potential problems, and to receive general comments on the feasibility of the plan, the process(es)/procedure(s), and fees required to process and review the application(s). The goal of providing a pre-application meeting is to make the permitting process as efficient and understandable as possible.

Applicant Name: _____ Phone: _____

Applicant E-mail: _____ Fax: _____

Representative Name: _____ Phone: _____

Representative E-mail: _____ Fax: _____

Site Address: _____ Parcel Size: _____

Tax Parcel(s) #: _____

Existing Zoning: _____ Proposed Zoning: _____

Comprehensive Plan Future Land Use Designation: _____

Application Type: Rezoning Special Land Use Permit Variance Other _____

Variance Type: Administrative Stream Buffer Other _____

Overlay District: Historic District Special Tax District Other _____

Additional Studies: Traffic Impact Study Development of Regional Impact Review
 Environmental Impact Review Other _____

Proposal Description: _____

Applicant Signature: _____ Date: _____

Planner Signature: _____ Date: _____